

Safety: Staff

At Outset, student safety and well-being guide every aspect of our program design. Each campus is staffed by a trained, professional team who live alongside students, provide 24/7 supervision, and create a supportive, structured environment throughout the week. Our goal is for every student—and every parent—to feel confident that they are in caring, capable hands from the moment they arrive on campus.

Experienced Leadership at every campus

Each Outset campus is led by a dedicated Camp Director, all of whom bring years of experience running youth programs and summer camps. Camp Directors oversee daily operations, ensure program quality, and serve as the primary point of contact for student safety and escalation.

On-Campus Counselors

In addition to the Camp Director, every program includes a team of residential counselors and, at many campuses, additional leadership staff such as Assistant Directors.

Our residential counselors are typically college students—often attending school at the host university—who know the campus environment well and serve as approachable, relatable mentors for participants.

Partnership With Campus Security

In addition to Outset's internal staff, the universities where we host programs are typically monitored by campus security, adding an additional layer of oversight and ensuring that our students live and learn in a safe, well-regulated environment.

24/7 Staff Presence & Supervision

The staff live in the same residence halls as students and are available to them 24/7. Staff supervise students both on and off campus throughout the week, providing consistent oversight, guidance, and support.

Staff training, vetting, & ratios

To maintain a safe and structured program:

- Most campuses operate with a 1:8 staff-to-student ratio, ensuring small-group support.
- All staff undergo full background checks before working with Outset.
- Staff are trained by Outset in safety protocols, emergency procedures, supervision standards, and youth development best practices.
- All residential staff work under the supervision of our 24/7 leadership team.



Safety: Supervision

Students are placed into counselor supervision groups at each campus. At no time may any student, regardless of age, be off campus or in a campus-restricted area without supervision.

Due to University and state regulations, the level of supervision your child experiences at Outset may be more restrictive than the level your child has at home. Please speak with your child about always adhering to Outset's supervision policies, regardless of their usual practice or age.

Your student's safety is important to us, as is their need to experience their independence! On Check-In day students will take a guided tour of the campus to give them a feel for walking distances and locations on campus we will frequent.

Supervision policies vary by campus, but in general most students are not allowed to go places on their own without Outset staff supervision. At most campuses, our policies include:

- (1)** Students must notify staff before going anywhere outside of approved areas
- (2)** Students will be told campus boundaries and approved locations at orientation
- (3)** Students must wear their lanyards at all times during Outset

Off Campus Trips

Some Outset academic and recreational activities may be held off campus. This may include visits to Medical Simulation Centers, walkabouts to see local attractions and / or off campus attractions. Whether walking or using Outset provided transportation, students must follow the guidelines set forth by staff at all times. Students must not go off by themselves for any reason. Staff will be escorting students in a manner that provides the utmost safety and security.

Leaving Outset Early

Students are not permitted to leave campus or the Outset program unless they are signed out with Outset staff and accompanied by an authorized adult. During the week, it is important that students participate in programming, so we do not allow check-outs for meals or visits ahead of check out. In the event of a family or medical emergency, please contact your Camp Director to make arrangements for the student to leave campus.

Student Behavior & Guidelines

We provide a clear Code of Conduct to all enrolled students before their program and reiterate this during Orientation. If a student's behavior does not align with Outset's expectations, staff are trained to respond in a fair, respectful, and consistent manner. Our response will depend on the nature of the behavior, its impact on others, and whether it represents a pattern of conduct. We want every student to succeed, learn, and grow – and we believe that holding one another to high standards is part of what makes Outset a strong and respectful community.

Safety: Health & Wellness

General Health

Outset staff will be checking on students throughout the session to assess their physical health and emotional wellbeing. It is important that when filling out the Outset health form you include **all** relevant medical information; including but not limited to: previous injuries, allergies, dietary restrictions, mental health issues and medication.

Any student not feeling well will be brought to a member of the Outset leadership team for evaluation. Parents will be notified of concerning symptoms or the need to seek professional medical attention.

In the case of a medical emergency, EMS (911), will be contacted and a student will be taken to the closest medical center. Parents/guardians will be notified via phone call with information on the situation. Staff members will accompany the student to the hospital and remain with them until the parent/guardian arrives.

Medication Management

Any medication that your student needs to take during the program must be declared in advance to Outset staff, and Outset staff will keep the medication in a secure location and give the approved dosage at the correct time daily to each student. Emergency medications (epi-pens, rescue inhalers, insulin...) will be kept on the individual student with parent/guardian permission. Students who carry their own emergency medication must be proficient in self-administration. Staff members will be informed of any student carrying their own emergency medication, as well as where in a bag it is stored.

You must bring your medication to camp in its original packaging, with a current prescription listed and dosage. During check in you will meet with a member of the Outset leadership team who will collect your medications. Any medication not in original packaging cannot be dispensed.

Please note that this policy also applies to supplements and vitamins. These must also be checked in with the healthcare staff and will be distributed per manufacture guidelines.



The Outset Leadership team will have access to general OTC medications. Students will be able to request these medications as needed - parents/guardians are responsible for approving the OTC medications that a student can take on their health forms.